



Unit 23C, Terryland House, Terryland Retail Pk, Headford Rd, Galway H91 EH02  
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## TRAINING REGISTRATION FORM

PLEASE COMPLETE DETAILS BELOW

*I wish to book for the following:-*

**Course Name:** \_\_\_\_\_

**Venue:** \_\_\_\_\_

**Course Fee enclosed:** \_\_\_\_\_ **Course Code:** \_\_\_\_\_

### Learner Details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. Day: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_

*Please forward this form accompanied by payment to: GPA Solutions to the above address*

#### Learners with special learning requirements -

GPA Solutions is an equal opportunities provider. Please let us know of any special requirements you may have in order for you to fully enjoy and access this course.

#### Cancellation and Refund Policy - Standard Terms and Conditions

**Learner:** All notifications from the learner must be received in writing. In the event of a cancellation by the learner, the following refunds will apply:

- Up to 14 days prior to the start of the course - full refund
- Up to 7 days prior to the start of the course – 50% refund or transfer to the next available course date.
- Within 7 days to the start of the course – no refund

**Training Provider:** All courses are run subject to a minimum number of learners. In the event of the minimum number not being achieved, 100% fee will be refunded.

**GPA Solutions provide QQI Level 5 and Level 6 programmes**