

Thesaurus Computerised Payroll

Aim: This one day course provides participants with the knowledge and skills to set up and maintain a computerised payroll system using **Thesaurus** software.

This course is ideal for learners who require an introductory overview of computerised payroll or for those who are currently working with Thesaurus payroll and would like to build upon their existing payroll skills.

Course content

- Mandatory changes to payroll in 2019
- Set up Company Details
- Set up Employee Details
- RPN –Revenue Payroll Notification
- RPS – Revenue Payroll Submission
- Set up Payments, Deductions & Pensions
- Processing Payroll
- Payroll Reporting
- Bank Processing
- Emailing payslips & reports
- New starters & Revenue's Jobs & Pension Service
- Year End Processing & Reporting
- Back up & Restore

For more information or to register contact 091 562838

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