



Unit 8A, Terryland Retail Park, Headford Rd, Galway  
Tel: 091 562838 Fax: 091 530740 Email – info@gpasolutions.com

**WORKSHOP REGISTRATION FORM**  
PLEASE COMPLETE DETAILS BELOW

*I wish to book for the following:-*

**Workshop Name:** QuickBooks Workshop -

**Venue:** 8A Terryland Retail Park, Headford Rd, Galway

**Workshop Fee enclosed:** €125.00                      **WorkshopCode:** GPA506

**Participant Details:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel. Day: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_

*Please forward this form accompanied by payment to: GPA Solutions to the above address*

**Participants with special learning requirements -**

GPA Solutions is an equal opportunities provider. Please let us know of any special requirements you may have in order for you to fully enjoy and access this course.

**Cancellation and Refund Policy - Standard Terms and Conditions**

**Participation:** All notifications from the participant must be received in writing. In the event of a cancellation by the learner, the following refunds will apply:

- Up to 14 days prior to the start of the course - full refund
- Up to 7 days prior to the start of the course – 50% refund or transfer to the next available course date.
- Within 7 days to the start of the course – no refund

**Training Provider:** All courses are run subject to a minimum number of participants. In the event of the minimum number not being achieved, 100% fee will be refunded.

**GPA Solutions provide QQI / FETAC programmes**

Please list the areas / topics you have specific interest in that you would like to be covered.

*(Please refer to workshop outline for areas of relevance or include items / areas not currently listed)*

Items numbered 1, 2, 3 etc on your list will be ranked, along with other participants, in order of how the roll out of the topics will be delivered.

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